



## 2021-2022 REGISTRATION INSTRUCTIONS

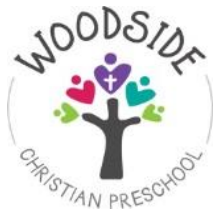
1. Carefully read these instructions prior to completing the Registration Form.

For the Four Year Old programs, **please list your 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> choice of** programs. We understand that parents are concerned about not getting their first choice at this time. In the event we receive more registrations for a particular program than we have space for we will hold a lottery at the end of the in-house registration period. This is a random lottery. Each child has an equal chance for getting their first choice. Once a particular class is filled, any subsequent children will be placed in their second choice **for now**. They are automatically placed on the Waiting List for their first choice. You will be contacted when we have an opening in your first choice class to confirm that you would like to change your child's class.

2. Make out one check which will include the **non-refundable Registration Fee and the Last Month's Tuition Deposit (May 2022)**. Checks are made payable to **Woodside Christian Preschool**.
3. Provide a copy of your child's birth certificate (if not already on file).
4. **In-House Registration** for current students, alumni families and church members: **January 25<sup>th</sup>-February 5<sup>th</sup>**. Return your registration form and payment to the Preschool Office between January 25<sup>th</sup> and February 5<sup>th</sup>. You will be notified of your child's placement during the week of February 8<sup>th</sup>. Please note: Registration is not done on a first-come, first-served basis. No placements will be made until February 5<sup>th</sup>.
5. **Open Registration begins February 8<sup>th</sup>**. Children will be placed in available classes.
6. **Return registration forms:** You may either mail your registration form/check to the preschool OR you can drop it off in the mailbox outside the church front entrance (a black metal antique box to the left of the door – it will be checked daily).

### **\*\*TUITION REFUND POLICY\*\***

In the event that you move, change your mind about sending your child to Woodside, or need to withdraw for any reason, you will need to notify the Preschool office **in writing**. If you withdraw your child **before July 1<sup>st</sup>**, we will refund your May tuition deposit. If you withdraw between **July 1<sup>st</sup> and August 15<sup>th</sup>**, we will refund **half** of your May deposit. **After August 15<sup>th</sup>**, we will not refund the May deposit.



# WOODSIDE CHRISTIAN PRESCHOOL

1667 Edgewood Road Yardley, PA 19067

(215) 493-5009

Date \_\_\_\_\_

## 2021-2022 Registration

Three Year Old Program:

2 day \_\_\_\_\_ T/TH 9:15-11:45

Four Year Old Programs:

3 day \_\_\_\_\_ M/W/F 9:15-11:45

3 day Ext \_\_\_\_\_ M/W/F 9:15-11:45

5 day \_\_\_\_\_ M-F 9:15-11:45

TK Program:

\_\_\_\_\_ M-F 9:15-11:15

Child's Name \_\_\_\_\_ Nickname \_\_\_\_\_

Name You Would Like Your Child to Learn to Write \_\_\_\_\_

Birthdate \_\_\_\_\_ Male \_\_\_\_\_ Female \_\_\_\_\_

Preferred E-mail Address \_\_\_\_\_

Home Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Home Telephone \_\_\_\_\_ Names/Ages of Siblings \_\_\_\_\_

Father's Name \_\_\_\_\_ Employer \_\_\_\_\_

Father's Daytime Telephone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Mother's Name \_\_\_\_\_ Employer \_\_\_\_\_

Mother's Daytime Telephone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Is this your child's first preschool experience? Yes \_\_\_\_\_ No \_\_\_\_\_

If registering for **TK**, what program did your child previously attend?  
\_\_\_\_\_

Why are you sending your child to Woodside Christian Preschool?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_